

Streamlining Salary and Wages Budgeting with Sage Intacct Planning

August 26th, 2025



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Session CPE Requirements

- You need to attend 50 minutes to receive the full 1 CPE credit.
- 4 Attendance Markers that read: "I'm Here," will be launched during this session. You must respond to a minimum of 3 to receive the full 1 CPE credit.

Both requirements must be met to receive CPE credit





Learning Objectives

- At the end of the session, you will be able to:
 - Review the fundamentals of salary and wages budgeting within Sage Intacct Planning.
 - Review recommended practices for automating and streamlining the budgeting process.
 - Recognize techniques for setting up taxes to budget with salary and wages.







Fundamentals of Salary and Wages within SIP



Why Focus on Salaries and Wages?

Largest Expense in most budgets

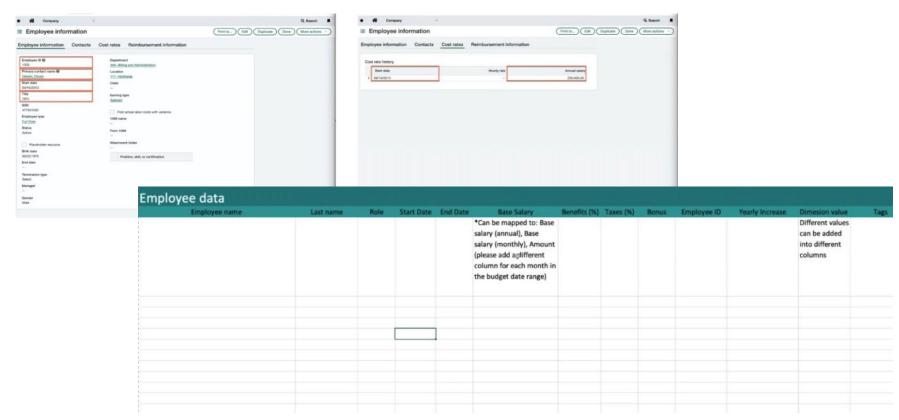
Complex with variables like benefits, taxes, raises, bonuses

High Impact on financial forecasting





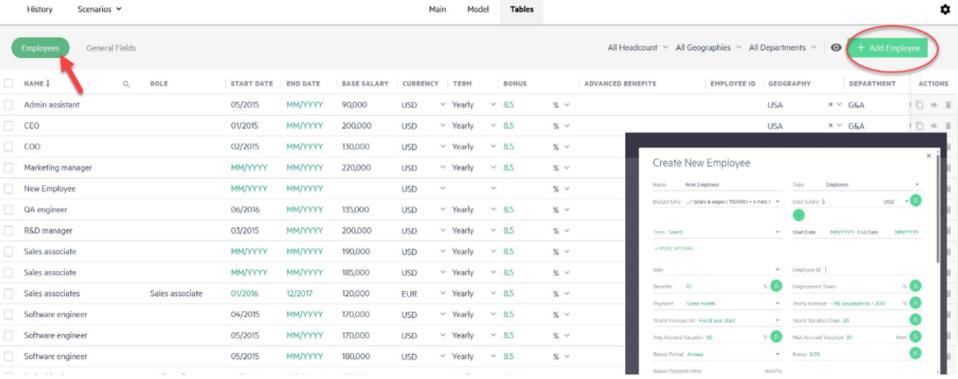
Employee Source Data Sync







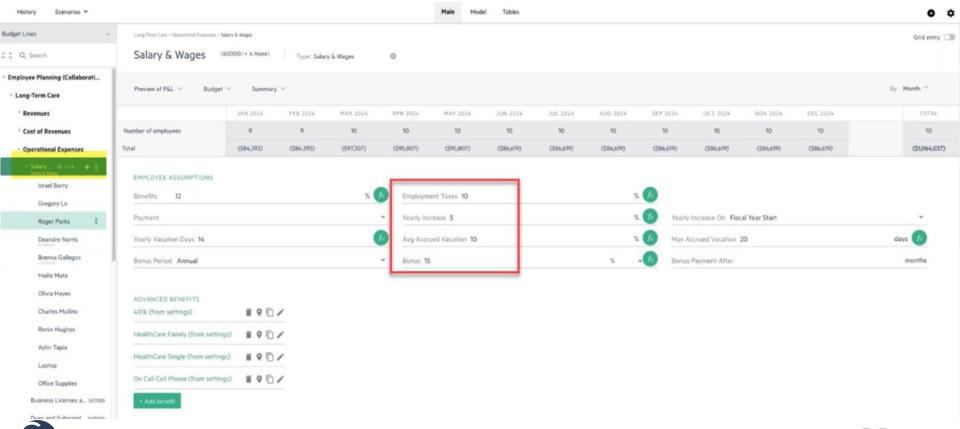
Employee Entry with proper dimensions for precise reporting and effective budgeting



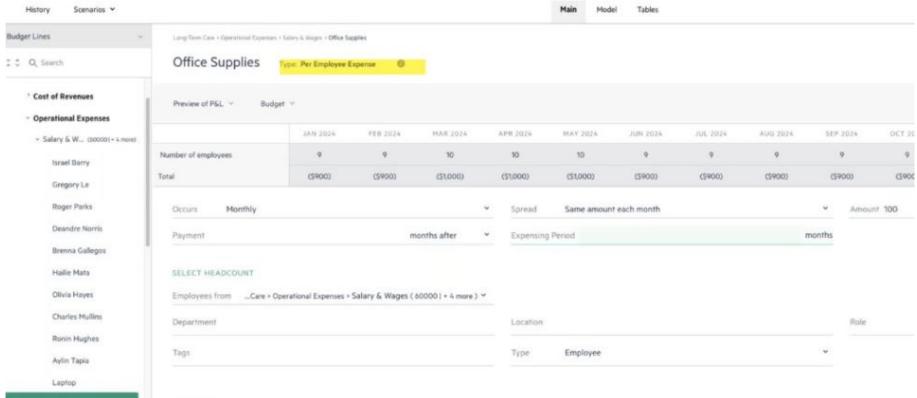




Salaries and Wages Grouping



Salaries and Wages Grouping by Type







Adding Model Assumptions to Budget for Bonus and Taxes

Employee Taxes





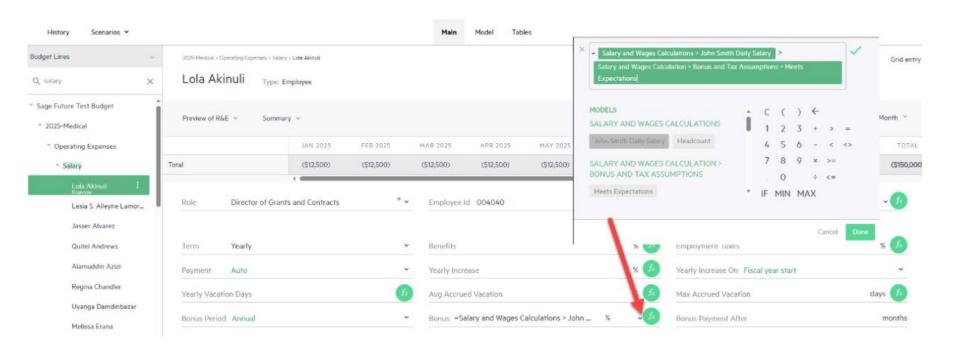
Bonus Ratings







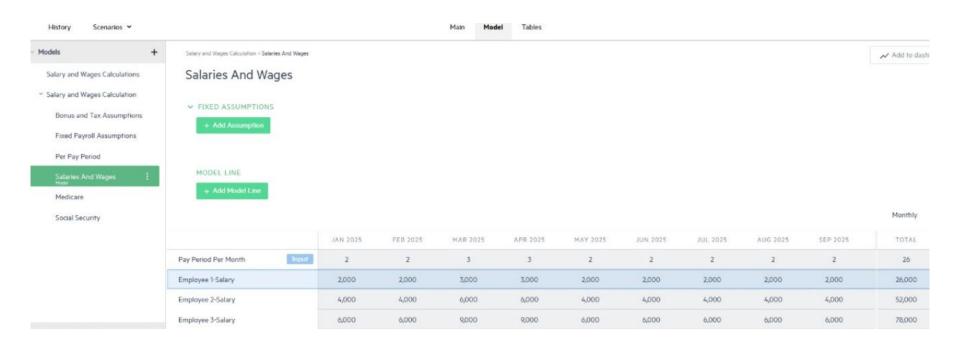
Using Functions







Adding Models to Budget for 26 Pay Period







Adding Models to Budget for per Day Salary







Adding Models to Budget for 26 Pay Period: Social Security

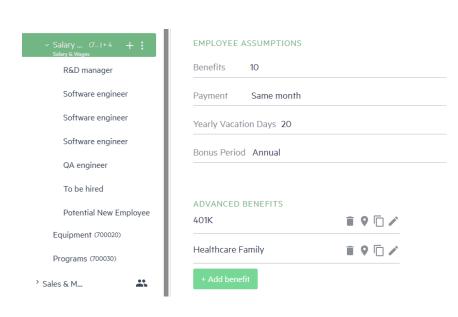




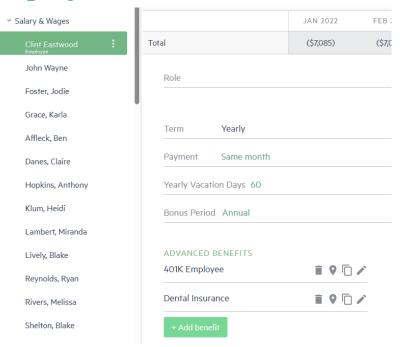


Adding Advanced Benefits

Group Level



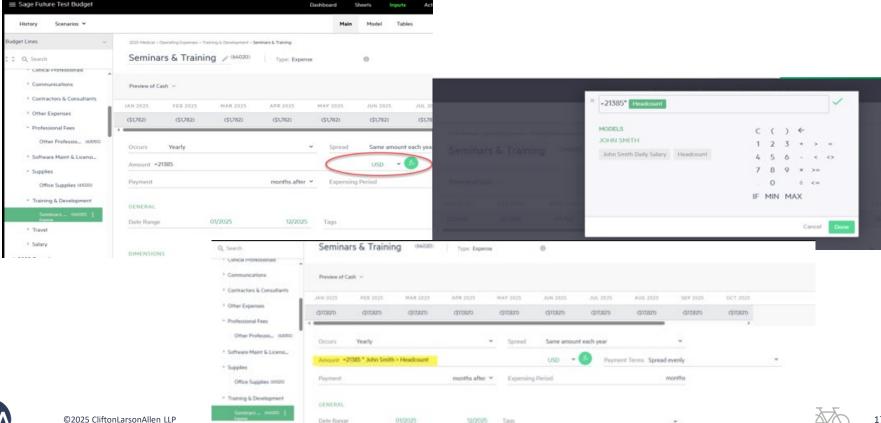
Employee Level





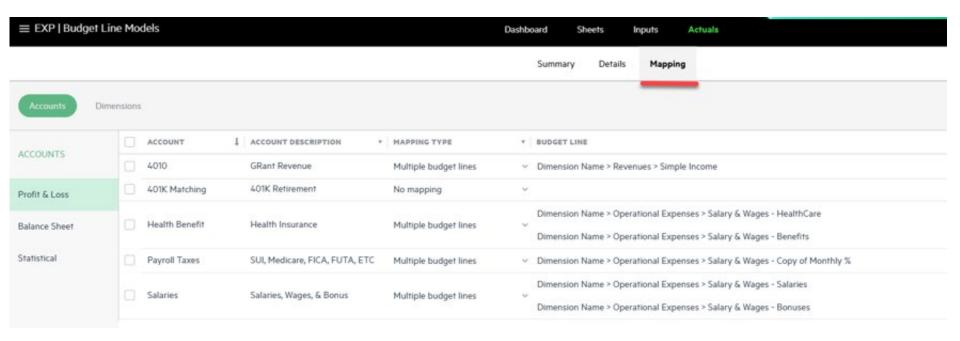


Adding Models to Budget Lines





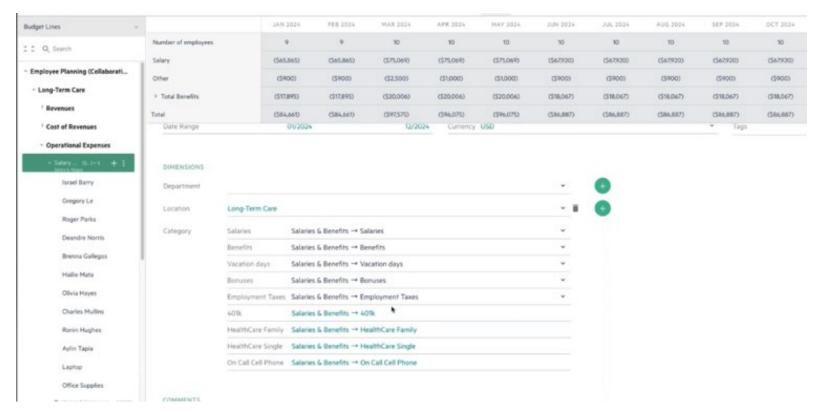
Account Mapping







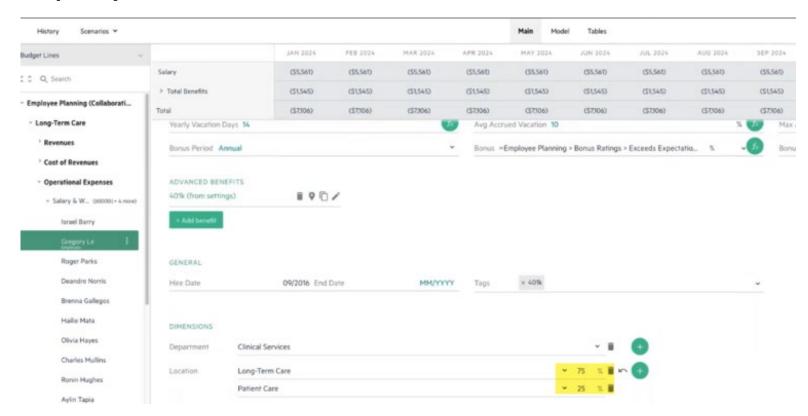
Account Mapping: Category







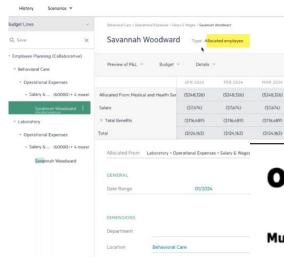
Employee Allocations







Other Allocation Types



Other Employee Line Types

(\$248.326)

(\$116,489)

(\$124,163)

(\$248.326)

(\$7,674)

(\$116,489)

(\$124,163)

Model

(\$7,674)

(\$116,489)

(\$124,163)

(\$116,489)

(\$124,163)

(\$7,674)

(\$116,489)

(\$124,163)

Multiple employees: Manage groups of employees for both new and existing

(\$7,674)

(\$116,489)

(\$124,163)

Allocated employees: Share all employee costs between two business centers by %

Transferred employees: Transfer all employee costs between two business centers by date

(\$116,489)

(\$124,163)

(\$116,489)

(\$124,163)

Per employee expense: Calculate employee costs based on the number of employees

Per new employee expense: Calculate one-off payments based on the hire date of employees





0 4

Grid entry

(\$92,089)

(\$1,397,869)

(\$1,489,958)

By Month

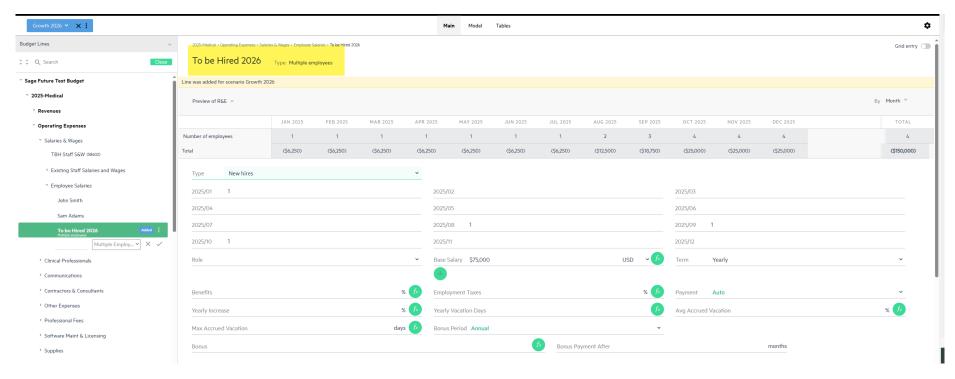
(\$248,326)

(\$7,674)

(\$116,489)

(\$124,163)

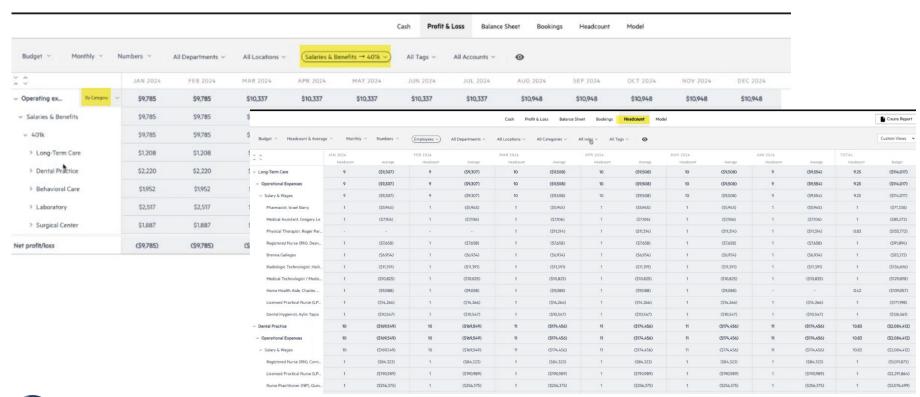
Adding Scenarios







Reporting







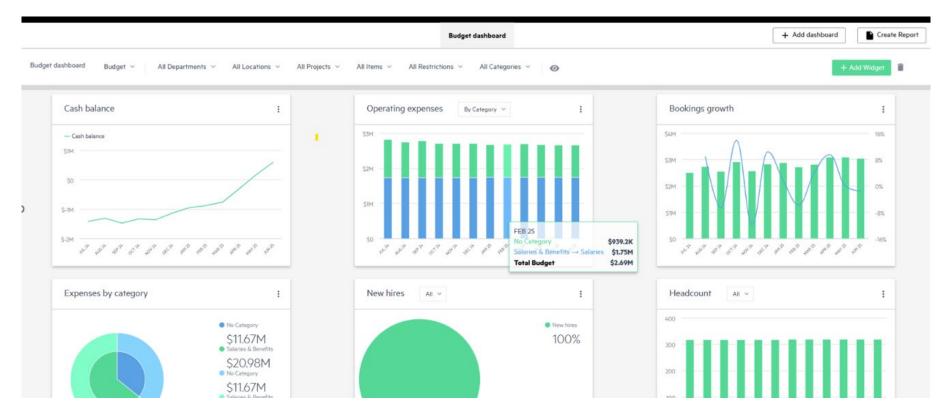
Custom Reporting

			•		Cash Pro	fit & Loss Balance	Sheet Bookings	Headcount	Model					Create Report
Budget Headcount & Averag	e · Monthly ·	Numbers ~	(Employees >)	All Departments ~	All Locations ~	All Categories ~	All roles ~ All Tag	s ~ •						Custom Views
	JAN 2024 Headcount	Average	FEB 2024 Headcount	Average	MAR 2024 Headcount	Average	APR 2024 Headcount	Average	MAY 2074 Headcount	Average	JUN 2024 Headcount	Average	TOTAL Headcount	Budget
ong-Term Care	9	(\$9,307)	9	(\$9,307)	10	(\$9,508)	10	(\$9,508)	10	(\$9,508)	9	(\$9,554)	9.25	(\$114,017)
Operational Expenses	9	(\$9,307)	9	(\$9,307)	10	(\$9,508)	10	(\$9,508)	10	(\$9,508)	9	(\$9,554)	9.25	(\$114,017)
Salary & Wages	9	(\$9,307)	9	(\$9,307)	10	(\$9,508)	10	(\$9,508)	10	(\$9,508)	9	(\$9,554)	9.25	(\$114,017)
Pharmacist, Israel Barry	1	(\$5,945)	1	(\$5,945)	1	(\$5,945)	1	(\$5,945)	1	(\$5,945)	1	(\$5,945)	1	(\$71,338)
Medical Assistant, Gregory Le	1	(\$7,106)	1	(\$7,106)	1	(\$7,106)	1	(\$7,106)	1	(\$7,106)	1	(\$7,106)	1	(\$85,272)
Physical Therapist, Roger Par				1.5	1	(\$11,314)	1	(\$11,314)	1	(\$11,314)	1	(\$11,314)	0.83	(\$135,772)
Registered Nurse (RN), Dean	1	(\$7,658)	1	(\$7,658)	1	(\$7,658)	1	(\$7,658)	1	(\$7,658)	1	(\$7,658)	1	(\$91,894)
Brenna Gallegos	1	(\$6,934)	1	(\$6,934)	1	(\$6,934)	1	(\$6,934)	1	(\$6,934)	1	(\$6,934)	1	(\$83,213)
Radiologic Technologist, Haili	1	(\$11,391)	1	(\$11,391)	1	(\$11,391)	1	(\$11,391)	1	(\$11,391)	1	(\$11,391)	1	(\$136,696)
Medical Technologist / Medic	1	(\$10,825)	1	(\$10,825)	1	(\$10,825)	1	(\$10,825)	1	(\$10,825)	1	(\$10,825)	1	(\$129,898)
Home Health Aide, Charles _	1	(\$9,088)	1	(\$9,088)	1	(\$9,088)	1	(\$9,088)	1	(\$9,088)			0.42	(\$109,057)
Licensed Practical Nurse (LP	1	(\$14,266)	1	(\$14,266)	1	(\$14,266)	1	(\$14,266)	1	(\$14,266)	1	(\$14,266)	1	(\$171,198)





Benefits of Accurate Mapping: Live Dashboards







Benefits of Accurate Mapping: Budget vs Actual Reporting in Sage Financials

	Month Ending				YEAR-TO-DATE	
	03/31/2025			03/31/2025	03/31/2025	03/31/2025
2025 MTC	Actual	Variance		2025 MTC	Actual	Variance
			→ Revenue - Sales			
814,746	110,925	(703,821)	Sales-Business Enterprise Revenue	4,888,479	2,685,449	(2,203,029)
814,746	110,925	(703,821)	Total Revenue - Sales	4,888,479	2,685,449	(2,203,029)
			▼ Revenue - Other			
4,000	4,796	796	Sales-Fine Arts Revenue	5,760	7,583	1,822
334	720	386	Sales-Beads Development	2,000	5,420	3,420
2,125	2,440	316	Sales-Recycling & Refurbishment	12,750	12,326	(423)
10,000	10,000	0	MTC: Admin Services to Affiliates	60,000	60,000	0
14,615	14,615	0	MTC: Investment Distribution from FND	87,690	87,690	0
31,074	32,571	1,498	Total Revenue - Other	168,200	173,019	4,819
1,197,618	395,519	(802,098)	Total Operating Revenue	7,008,068	4,567,908	(2,440,159)
			▼ Expenditures			
			▼ Personnel			
372,328	327,965	44,362	Salary and Wages	2,283,337	2,010,450	272,886
32,049	27,510	4,539	▶ PR Benefits	192,293	168,121	24,173
30,992	24,913	6,079	▶ PR Taxes & Other Employee Expenses	189,709	165,862	23,845
435,369	380,388	54,980	Total Personnel	2,665,339	2,344,433	320,904
6,568	13,835	(7,266)	► Professional Services Expense	39,410	83,835	(44,424)
611,214	48,358	562,855	▶ Business Enterprise Expenses	3,667,283	1,956,747	1,710,536
			▼ General and Administrative Expenses			
20,000	0	20,000	Fund Raising Expenses	25,500	11,387	14,113
16,139	18,503	(2,364)	► Transportation Expenses	96,833	85,696	11,137
1,755	376	1,378	Education Expenses	10,527	2,097	8,430
18,856	18,856	0	 Operational Expenses 	113,137	113,158	(21)
14,490	12,882	1,609	► Technology Expenses	86,867	87,722	(856)
19,278	21,332	(2,053)	Program Expenses	111,811	119,427	(7,615)
17,622	15,678	1,943	Allocated Indirect Costs	106,683	104,896	1,787
108,140	87,627	20,513	Total General and Administrative Expenses	551,358	524,383	26,975
2,461	969	1,493	Community Living Expenses	14,771	5,982	8,789
1,163,752	531,177	632,575	Total Expenditures	6,938,161	4,915,380	2,022,780
33,866	(135,658)	(169,523)	Change In Net Assets	69,907	(347,472)	(417,379)
(2,346)	30,042	32,388	▶ Non-Operating	(14,084)	21,632	35,716

▶ Total Change in Net Assets

55,823.05

(325,839.62)

Statement of Activities - Actual ve Budget

31,519.66

(105,616.04)

(137, 135.70)





(381,662,67)

Demo





Resources

- Sage University Training & Release Notes
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2025 Sage Intacct Webinar Series



SAGE | 9/11/2024

Sage Intacct for Tech Companies: Is Your Accounting System Doing Enough?





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