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Mastering Dynamic Allocations in Sage Intacct

February 25th, 2025

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Session CPE Requirements

- You need to attend 50 minutes to receive the full 1 CPE credit.
- 4 Attendance Markers that read: “I’m Here,” will be launched during this session. You must respond to a minimum of 3 to receive the full 1 CPE credit.

Both requirements must be met to receive CPE credit

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Learning Objectives

- *At the end of the session, you will be able to:*
  - *Identify the fundamentals of dynamic allocations and its benefits.*
  - *Review recommended best practices for automating complex allocation processes.*
  - *Identify real world use cases of dynamic allocations in action and its impact on financial reporting.*

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Fundamentals of Dynamic Allocations

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Dynamic Allocations Overview

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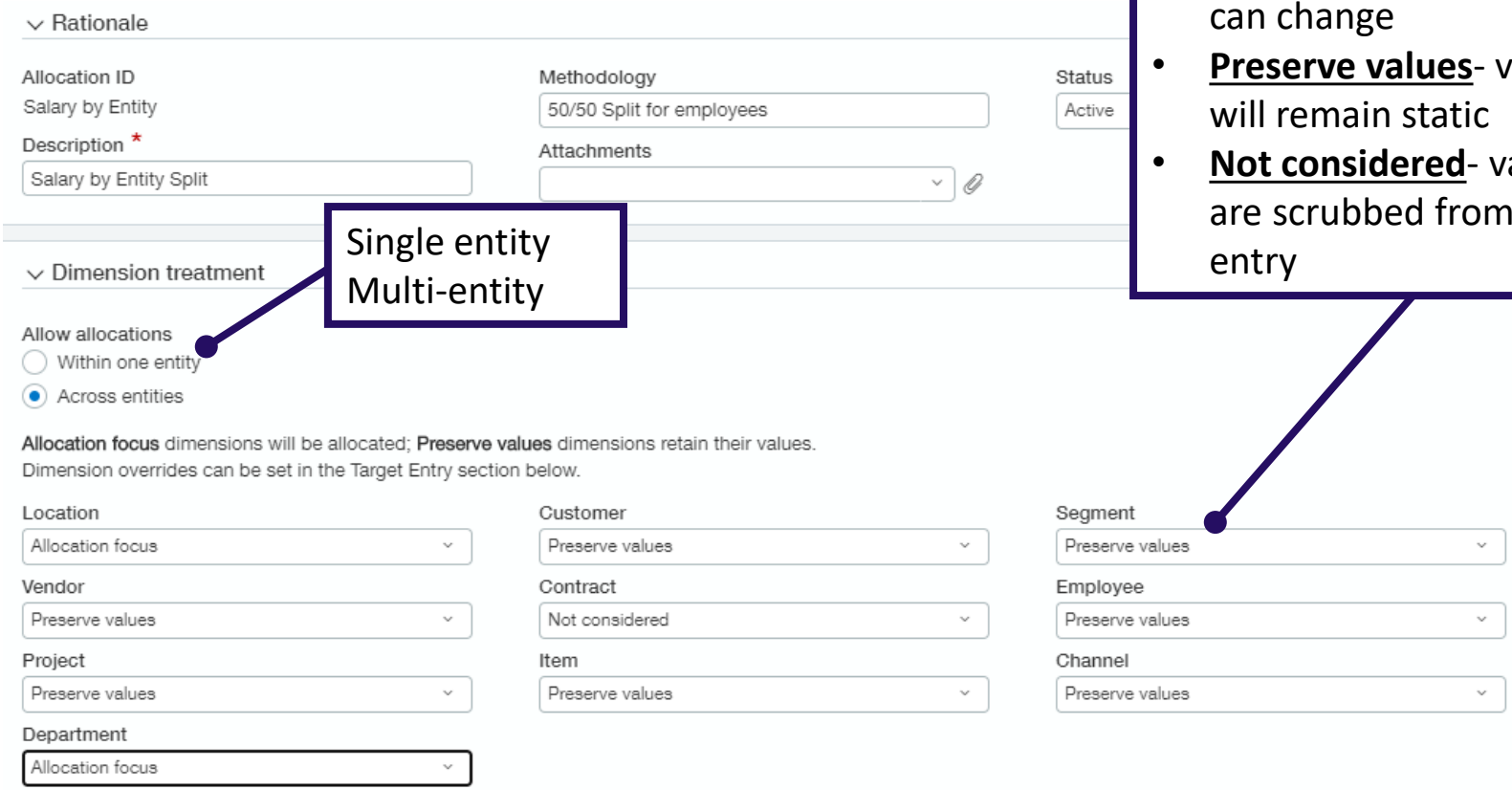
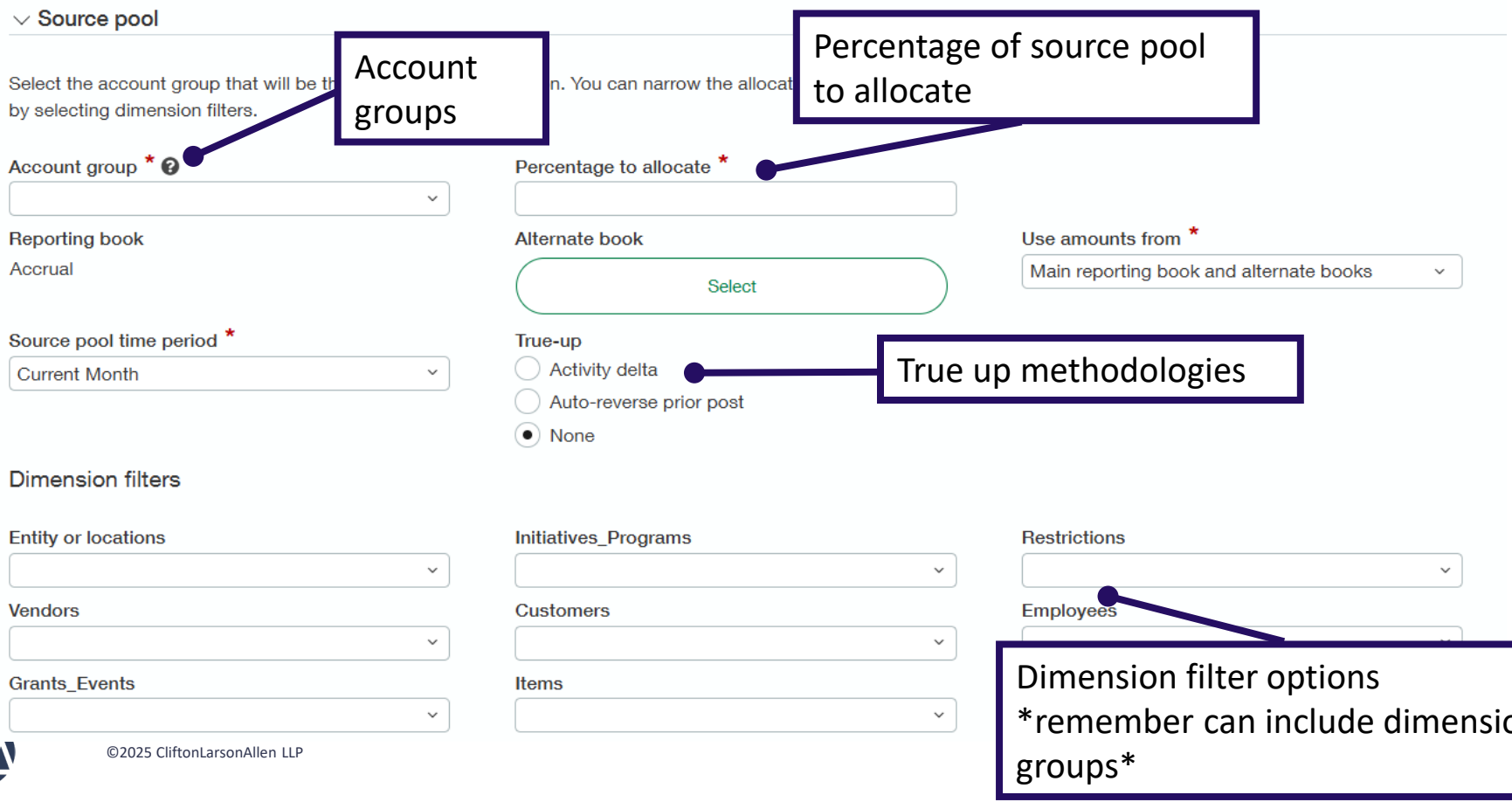
Allocation Definition Setup



Single entity
Multi-entity

- **Allocation focus**- values can change
- **Preserve values**- values will remain static
- **Not considered**- values are scrubbed from final entry

Allocation Definition Setup



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Allocation Definition Setup: True up

- Activity Delta
  - Ensures source account is cleared out
  - Looks at new activity
  - Useful when running allocations multiple times in same period
- Auto-Reverse Prior Post
  - Reverses same period allocation
  - New allocation is made using latest information
  - Most accurate way to allocate to latest source and basis

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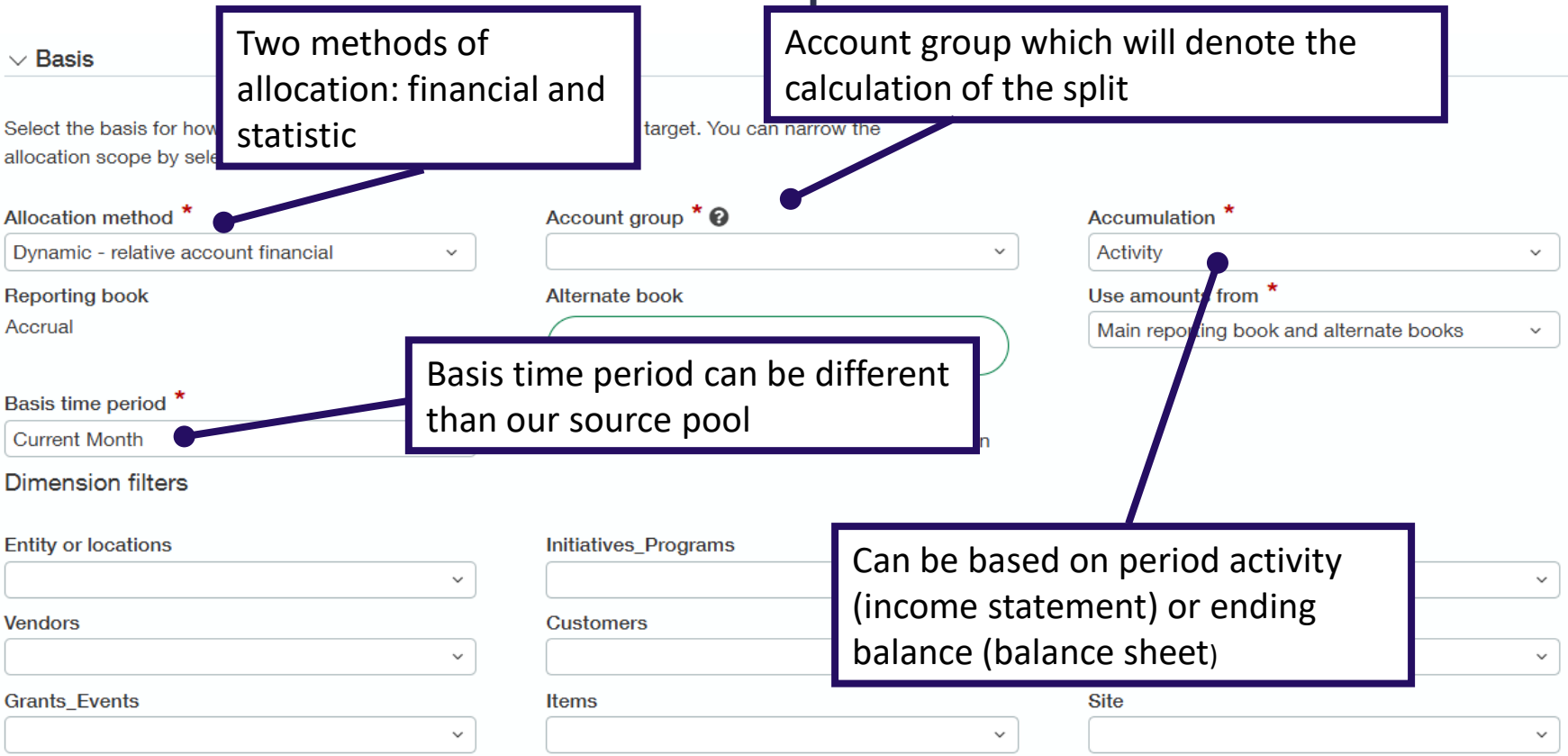
Allocation Definition Setup



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Allocation Definition Setup: Allocation Methods

Statistically driven allocations will allow us to **manually** denote the dimensional splits on our entries.

Financially driven allocations divide by the **proportional** dimensional usage noted in the basis account group.

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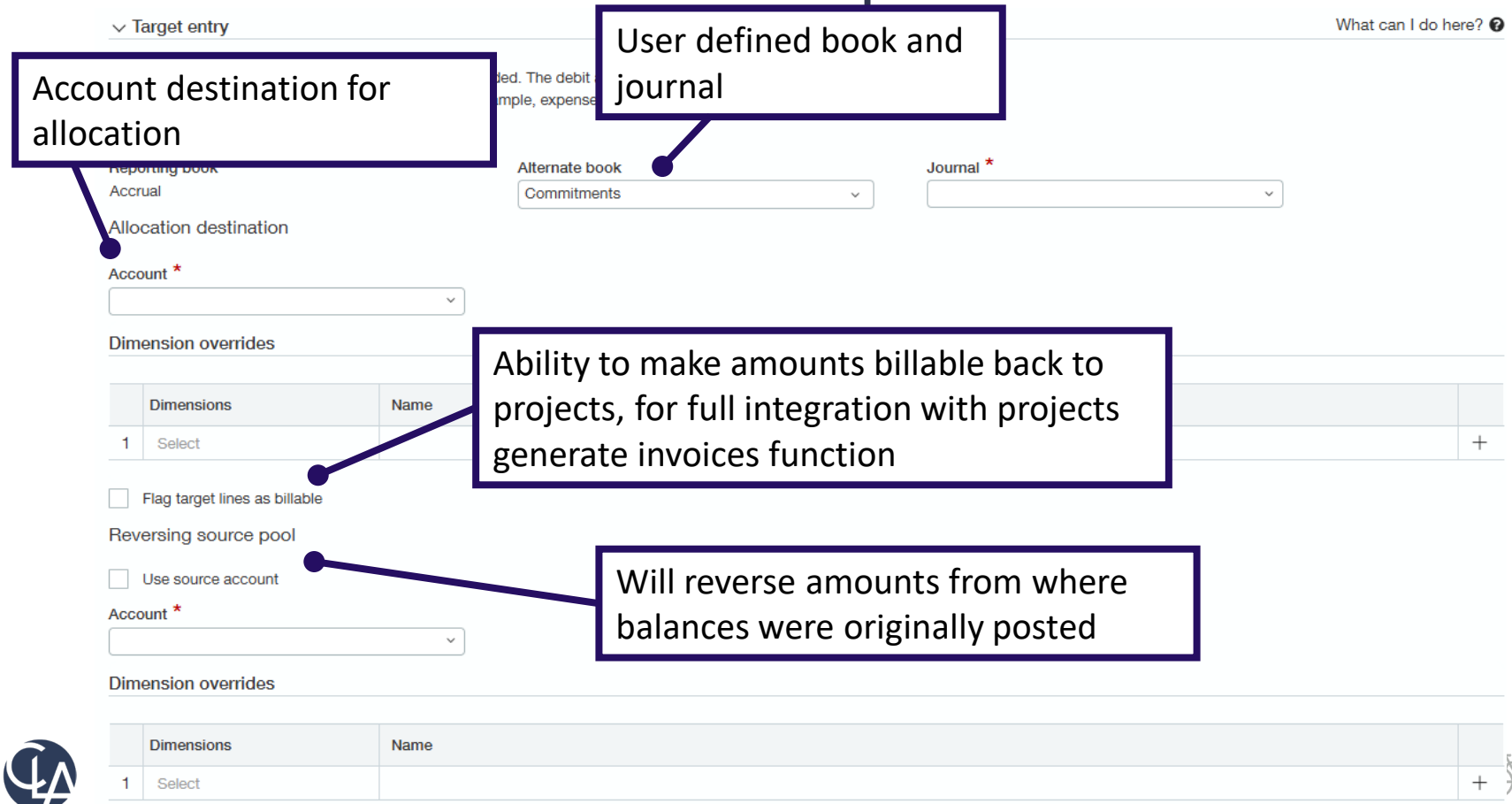
Allocation Definition Setup



Recommended practices for automating complex allocation processes.

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Statistical Data

Statistical journal entries

Save | Canc

Transaction number
2

Books
Accrual

Journal
STAT

Posting date *
01/01/2013

Description *
Record Sq Footage Occupied 2013

Comment
Add your comment to the transaction history

Reference number

Attachment

State
Posted

Entries Show defaults

What can I do here?

		Doc	Statistical account *	Initiatives_Programs	Location	Grants_Events	Site	Increase	Decrease	Allocation	Memo	
☰	1		S180--Square Footage	100--Administration	100--TPT Operating	999--Non-Project or G	Main	4,500.00			Record Sq Footage	+ 🗑
☰	2		S180--Square Footage	110--Invincibles	100--TPT Operating	999--Non-Project or G	Main	8,000.00			Record Sq Footage	+ 🗑
☰	3		S180--Square Footage	120--Alan Kelly	100--TPT Operating	999--Non-Project or G	Main	1,500.00			Record Sq Footage	+ 🗑
☰	4		S180--Square Footage	130--Outreach	100--TPT Operating	999--Non-Project or G	Main	500.00			Record Sq Footage	+ 🗑
☰	5		S180--Square Footage	200--Accounting	100--TPT Operating	999--Non-Project or G	Main	1,100.00			Record Sq Footage	+ 🗑
☰	6		S180--Square Footage	210--IT	100--TPT Operating	999--Non-Project or G	Main	800.00			Record Sq Footage	+ 🗑
☰	7		S180--Square Footage	220--Executive	100--TPT Operating	999--Non-Project or G	Main	2,000.00			Record Sq Footage	+ 🗑
☰	8		S180--Square Footage	230--Facilities	100--TPT Operating	999--Non-Project or G	Main	1,500.00			Record Sq Footage	+ 🗑
☰	9		S180--Square Footage	300--Fundraising	100--TPT Operating	999--Non-Project or G	Main	3,000.00			Record Sq Footage	+ 🗑
☰	10		S180--Square Footage	100--Administration	100--TPT Operating	999--Non-Project or G	Vance	1,000.00			Record Sq Footage	+ 🗑
☰	11		S180--Square Footage	100--Administration	100--TPT Operating	999--Non-Project or G	Smithwick	400.00			Record Sq Footage	+ 🗑
☰	12		S180--Square Footage	100--Administration	100--TPT Operating	999--Non-Project or G	Reedville	1,500.00			Record Sq Footage	+ 🗑
☰	13		S180--Square Footage	120--Alan Kelly	100--TPT Operating	999--Non-Project or G	Reedville	800.00			Record Sq Footage	+ 🗑
☰	14		S180--Square Footage	130--Outreach	100--TPT Operating	999--Non-Project or G	Vance	400.00			Record Sq Footage	+ 🗑
☰	15		S180--Square Footage	120--Alan Kelly	100--TPT Operating	999--Non-Project or G	Smithwick	1,500.00			Record Sq Footage	+ 🗑
☰	16		S180--Square Footage	120--Alan Kelly	100--TPT Operating	999--Non-Project or G	Vance	2,500.00			Record Sq Footage	+

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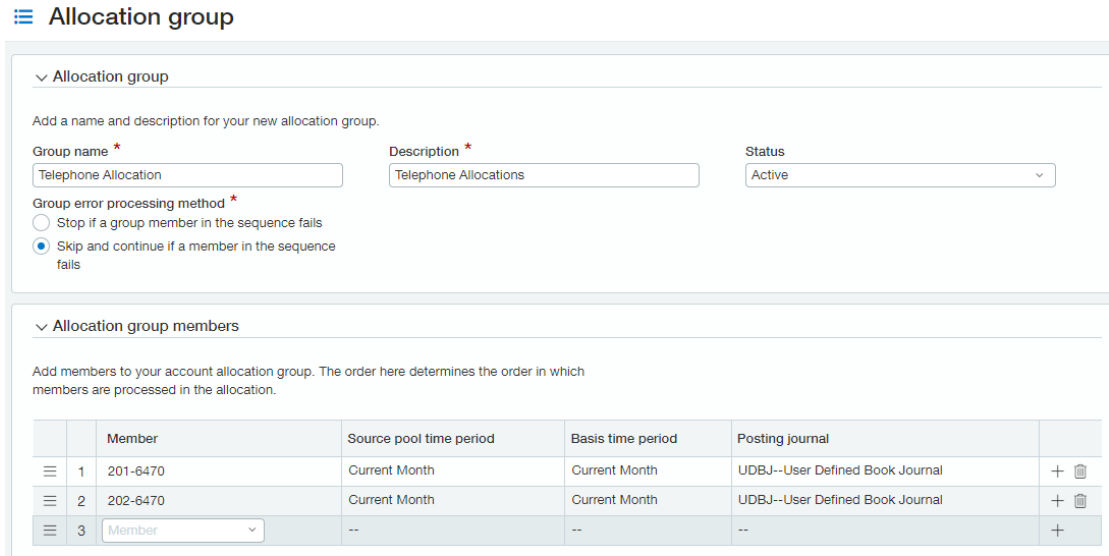
Allocation Groups

- Run multiple allocations at the same time, or in a sequence
- Recommended to Skip and Continue
- Stop if a group member fails is recommended if allocations are intended to run in a specific sequence.



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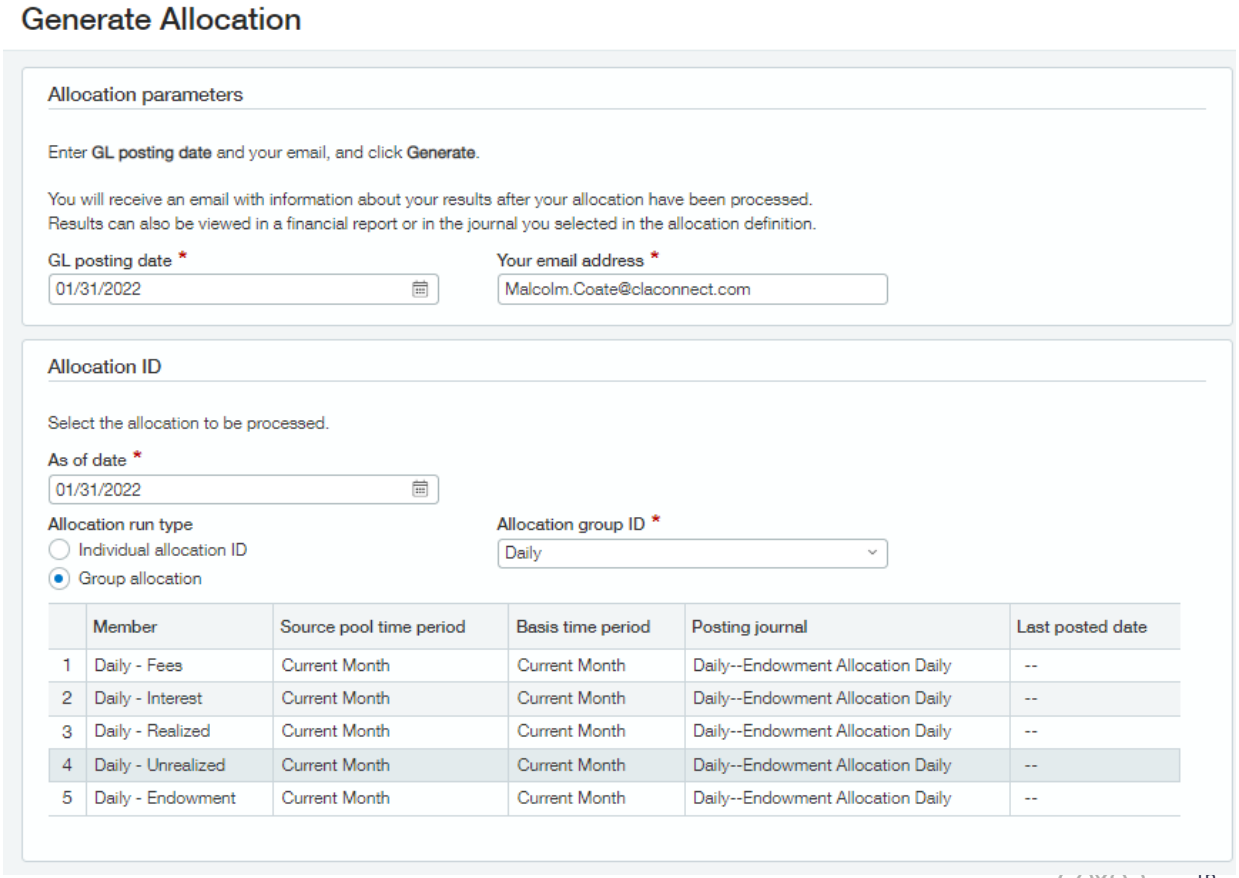
Generating the Allocations

- Select GL Posting date of allocation entry
- As-of-date based on source pool or basis
- Run individual or group allocation



	Member	Source pool time period	Basis time period	Posting journal	Last posted date
1	Daily - Fees	Current Month	Current Month	Daily--Endowment Allocation Daily	--
2	Daily - Interest	Current Month	Current Month	Daily--Endowment Allocation Daily	--
3	Daily - Realized	Current Month	Current Month	Daily--Endowment Allocation Daily	--
4	Daily - Unrealized	Current Month	Current Month	Daily--Endowment Allocation Daily	--
5	Daily - Endowment	Current Month	Current Month	Daily--Endowment Allocation Daily	--

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Allocation Log

- Tracks progress of processed allocations
- Review entries posted
- If there is a need to delete allocations already processed
  - Used in a situation to re-allocate new postings

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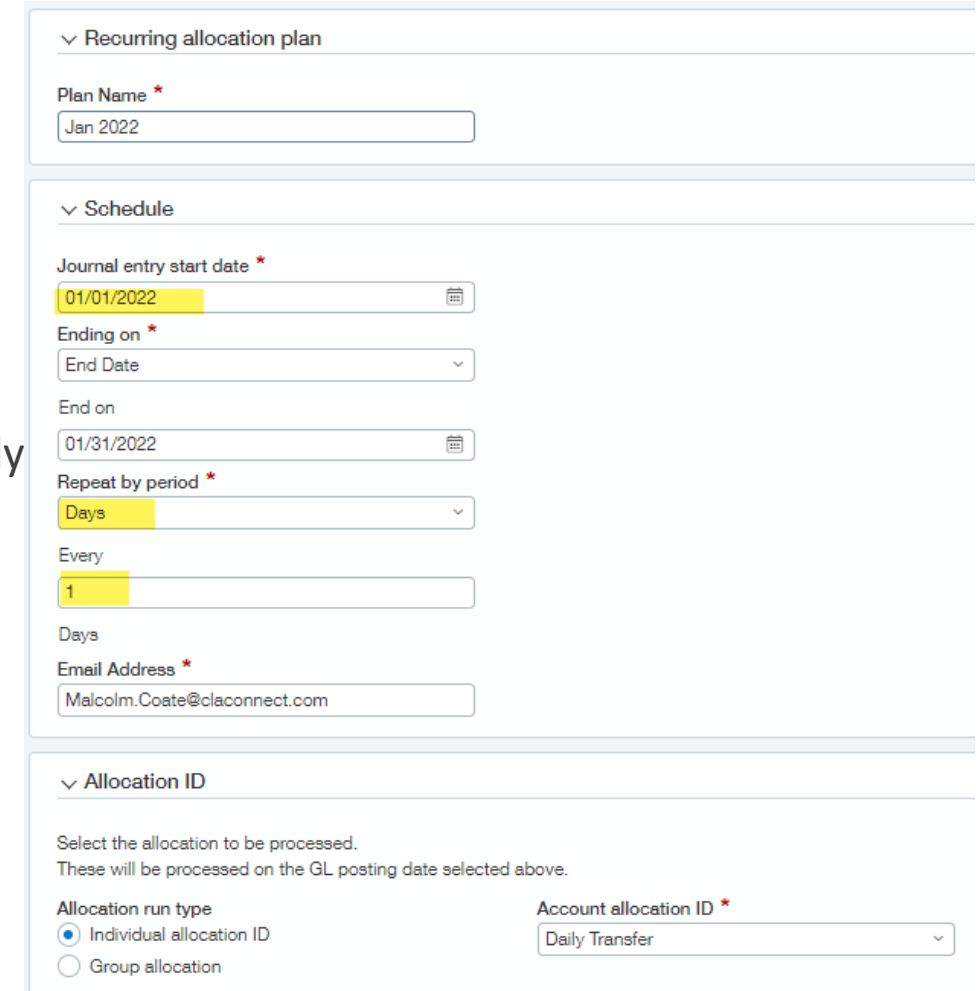
Recurring Allocations

- Setup each time based on need
- Specify start date
  - Books must be open
- Frequency
  - Daily, Weekly, Monthly, Quarterly or Yearly



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Real world use cases of dynamic allocations and impact on financial reporting

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Use Case Scenario

- Rent by Square Foot:
  - Some organizations will allocate rental cost to Locations/Departments by square footage or occupancy counts
  - Square footage amounts are held in Statistical Accounts
  - If the Square Footage amounts do not change throughout the year you will want to setup the allocation per the following:
    - Use “Ending Balance” on the Accumulation field and matching reporting periods with source pool OR
    - Keep your basis reporting period where the statistical entry was booked *(source pool and basis reporting periods CAN be different)*

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Use Case Scenario

- Fringe Benefits by Salary Actuals:
  - Allocate fringe benefits according to actual salary expense
  - Dynamic account groups enable ability to capture a single fringe account, or a host of accounts to capture amounts in the GL
  - Fold allocated amounts into financial reports to see pre/post allocation impacts on the GL

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Demo

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Allocation Log

- Error notifications will be available to view as the allocation(s) are processed
  - Automated email notifications are also sent out to user who generated the allocation
- Common allocation errors
  - Source Balance not found
  - Basis balance not found
  - Books are closed

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Troubleshoot Errors

- Source balance not found
  - Run General Ledger Report for Source Balance account group and confirm balance for the time period the allocation is for
- Basis balance not found
  - Run General Ledger report for Basis balance account group and confirm balance for the time period
  - If no balance displays and you are using statistical accounts as your basis confirm:
    - The statistical entry has been entered for the time period
    - The Basis amount is pulling for the correct time period

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Resources

- Sage University Training & Release Notes
- Intacct Customer Office Hours
- View and Subscribe to the CLA Intacct Blog

https://blogs.claconnect.com/intacct/

- Continue to join our monthly Sage Intacct Webinars

  2025 Sage Intacct Webinar Series

Is it Time to Cancel the Allocation Workbook?

SAGE | 5/26/2023

Are your allocations currently being calculated using a massive multi-tab excel workbook? Does the task of maintaining the formulas seem more time consuming than...

Are your allocations currently being calculated using a massive multi-tab excel workbook? Does the task of maintaining the formulas seem more time consuming than manually splitting costs? Is the allocation process holding report deadlines hostage? Sage Intacct Dynamic Allocations may be a solution.

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Thank you!

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